

This document helps you to register for Oman Rugby online and all of the additional steps you may need to know regarding updating your profile and managing your own records..

Registration is free and should be completed by anyone that has an interest or involvement in the sport in the Sultanate of Oman.

It is easy to do and should not take long. This can be done on mobile or desktop devices.

If you are already registered but need to understand how to edit your profile, add qualifications or add a junior account, please follow the below links to those specific steps

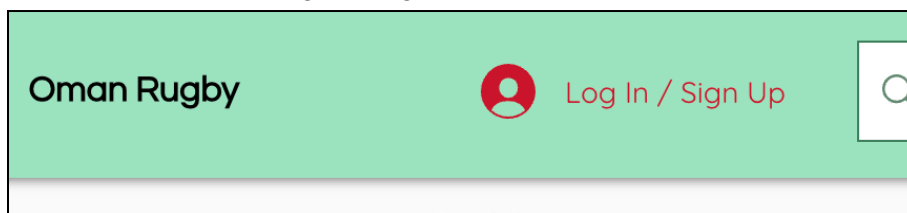
- [How to update your profile](#)
- [Add qualifications](#)
- [Add a junior account](#)
- [Deleting your account](#)

How to Register

Step 1. Go to <https://www.omanrugby.com>

- *Desktop*

In the top right corner we have a Log In / Sign Up button. Click here.



- *Mobile*

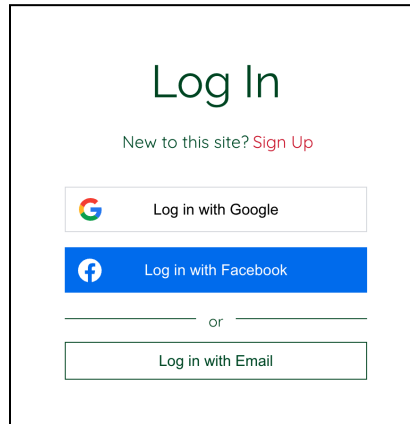
On mobile devices our button is behind our burger menu (3 horizontal lines). Select the burger menu and you will see the Log In / Sign up button here.



How to register as a member of Oman Rugby

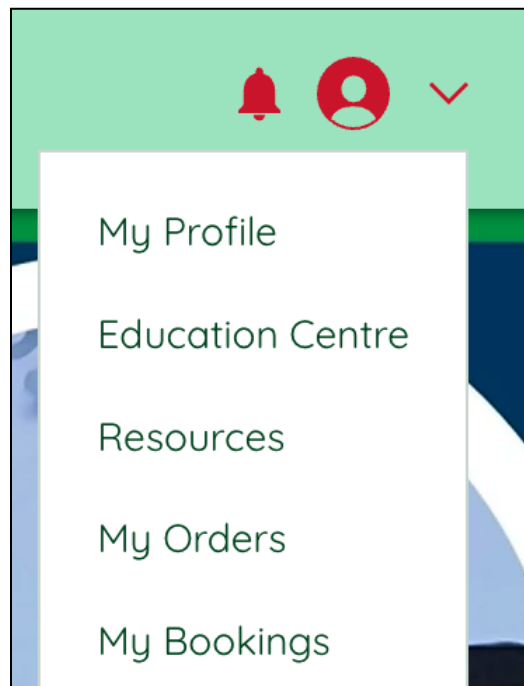


Step 2. You will be presented with a login screen, select the option of Sign Up. You can create an account with Google, Facebook or just using your email account.



Step 3. Once registered, you may have to verify your email account. You will receive a notice if this is required. Registering will give you a membership number but you still need to complete your profile

Step 4. Once completed. On your screens the Log In/Sign Up button will have changed. You will now have an arrow on the right hand side. Pressing this will produce a new menu. Feel free to explore the different options that have now become available to you.



How to update your profile

Step 5. Having registered it is now important we collect some personal information from you. Going to the menu in the above step, select My Profile.

You will be presented with an account screen. Under the cover image you will see your Membership number. This is your personal OR number and is unique to you. This is the number that may be requested on occasions at events conducted by Oman Rugby

On this page it will also list all of your information, at this stage most items will be blank except your name and email.

Your details are an important part of our system and your development. Please
with us so we can truly determine the right content to share with you

Membership Number: OR#1060

Personal Details

Your key personal details that help us identify you when it comes to ev

First Name: Last Name:

Step 6. Editing your information is simple as underneath each section we have offered a button that says: 'Update Details >' Pressing this button will take you to a page where each option will be available for editing.

Known As:

Date of Birth

Address:

Citizenship/Resid

Update Details >

How to register as a member of Oman Rugby



Any box that has an * means this detail is required.

Nationality: *

Once you have filled in all of the required items press the Submit button found at the bottom. If any boxes that are required are not filled in you will receive an error message and the box will turn red.

Squad Number at Club *

Squad number at your primary club

Once submitted successfully you will receive a message before being returned to your profile page.

Adding qualifications

If you are wishing to work as a coach, official, first aider or any position that has a prerequisite qualification we need to have visibility of this. It is simple to provide. Head to your My Profile page as listed in the steps above. My Qualifications are at the bottom of the page.

Step 7. Go to the Qualifications section of your Profile. You can see how many qualifications of each type you currently have uploaded. Press the red button - Update Qualifications.

Qualifications

Are you qualified or accredited within rugby? or have existing qualifications to benefit others? Show us here.

Coaching Qualifications: 1	<div style="background-color: #c00000; color: white; padding: 5px 15px; border-radius: 3px;">Update Qualifications</div>
Match Official Qualifications: 1	
Other Qualifications: 2	

Step 8. In this new section you can view a list of all of your qualifications and view the actual certificate you have uploaded.

PROFILE: MY QUALIFICATIONS

Please utilise the options below to upload all qualifications relating to each variation of rugby. Please ensure you select the correct accrediting body.

Qualifications uploaded: 0 ← Back to Profile

Title	Comments	Awarded Date	Variation	Type	Accreditation
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Currently the ability to edit or delete fields is not available. If you need support please contact us [here](#) - stating your membership number and which documents you need support with.

N.b. Currently you can only upload and view - if you need to edit or delete, please contact us using the link on the page.

Step 9. To upload a document it must be in PDF format. If you have it as an image you can print it to PDF in preparation to upload.

Fill in all of the details - all are * required. You must upload the file (+ UPLOAD) , then press submit once ready.

<p>Title *</p> <input type="text" value="The document title"/>	<p>Description *</p> <input type="text" value="Short description of document"/>	<p>UPLOAD YOUR QUALIFICATIONS IN PDF FORMAT *</p> <div style="background-color: #f0f0f0; padding: 5px; border: 1px solid #ccc; text-align: center;">+ UPLOAD</div> <div style="background-color: #006633; color: white; padding: 5px; border: 1px solid #ccc; text-align: center; margin-top: 10px;">Submit File ></div>
<p>Date awarded *</p> <input type="text" value=""/>	<p>Accrediting Union *</p> <input type="text" value="Please select.."/>	
<p>Variation of Rugby *</p> <input type="text" value="Please select.."/>	<p>Type of Qualification *</p> <input type="text" value="Please select.."/>	

Once submitted successfully you will receive a message before being returned to your profile page. You should now have an increased number against your qualifications section in My Profile. You can go back to the Update section to check out the detail and view the uploaded document.

Adding a Junior Account

To ensure safeguarding of children we do not allow under 14's to make an account on our website. We do however wish for these players to be registered so have created a Minors account that is held under a parent or Guardians account.

* If the junior/minor turns 14, please do not delete the account, we can merge it into a full account if you let us know.

Related Juniors/Minors

If you are the parent, guardian or responsible adult of a minor in our sport we require their account to be created from within your account. A minor is considered to be 13 years or younger on our site.

Associated Accounts: 0

Add Minor/Junior +

Step 10. To add or edit a junior account, select the red button - Add Minor/Junior from your 'My Profile' page

Step 11. You will taken to the following specific Junior creation page:

years old or more. They will be created against your account, however will be given a unique ORC n

Creating new 'Junior' account

<p>First Name *</p> <input style="width: 90%; border: 1px solid #ccc; padding: 5px;" type="text" value="Juniors first name"/>	<p>Family Name *</p> <input style="width: 90%; border: 1px solid #ccc; padding: 5px;" type="text" value="Juniors surname"/>
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Fill in the details and press submit at the bottom, any missing information will be highlighted red as mentioned in previous steps.

Step 12. You will now see in your profile page the list of Junior accounts has increased.

Associated Accounts: 1		
First Name	Last Name	ORC ID

Step 13. To edit the account - select the name from the list and this will take you to the Junior profile edit page.

are 14 years old or more. They will be created against your account, however will be given a unique ORC ID

Editing 'Junior' account

First Name *	Family Name *
<input type="text"/>	<input type="text"/>

How to delete your account

Step 14. Currently it is not an option on the site to delete your account or a minor account. Please get in contact with us and we will be able to support you in this matter.